

# Congrex Association Management

Let's  
meet

## Improve grow and succeed

Does your organisation face growth, strategic change, financial challenges or do you simply want develop your organisation? Congrex can assist associations by providing the tools to keep you on track.

As an experienced service provider we understand your needs. You will benefit from our flexibility and adaptability, our commitment to quality and our determination to help your association succeed.

### Our solutions include:

- Providing a fully staffed and equipped headquarters or regional office, led by experienced and trained association managers
- Access to specialised skills in:
  - board and volunteer committee support
  - general administration
  - membership management
  - finance
  - meeting, conference and event organisation
  - communication
  - European and government affairs
  - training and education, certification and accreditation
  - IT services

- Personalised telephone lines and email addresses answered in the name of your organisation
- Use of office and meeting rooms when required
- Frequent meetings to monitor progress, review the strategic agenda, adjust operational plans and optimise service delivery

### Why Congrex

Association clients have chosen Congrex because of our unique combination of capabilities, experience and strategic approach to long-term growth and development. Our mission is to bring success to our clients by providing them with flexible and integrated solutions to master your strategic and managerial challenges.

We encourage the leadership of associations to focus on strategic plans and policies by trusting the management and implementation to our professional staff. Improved performance will allow your association to develop its professional influence.

Contact us to find out how we can help you meet your needs.

### Contact Information:

Congrex Belgium  
P: +32 2 6452670  
E: [brussels@congrex.com](mailto:brussels@congrex.com)